Video
To join the meeting, click on the link below or copy and paste into your preferred web browser: https://zoom.us/j/632627219?pwd=Q2gvUVEwd0JuQ0R3TE9qWE9LTk9kQT09

Audio
Upon joining the meeting, you will have the option to use either your computer mic and speakers for audio interaction, or participate by phone. If you are not using your computer speakers and mic to interact in the meeting, you may use the dial- option below:

Dial by your location
(669) 900-6833 US (Western US)
(929) 205-6099 US (Eastern US)

Meeting ID: 632 627 219
Password: 04408
* At the start of the meeting enter your name when prompted *

8:00 AM ADMINISTRATIVE SESSION (OPEN)

. DISCUSSION RELATED TO PROPOSED CAMPING ORDINANCE DRAFT

Documents:

camping ordinance 2nd rdg rev rev.te.word.pdf

. DISCUSSION WITH REPRESENTATIVES FROM HARTSEL SOLAR LLC.

Documents:

BOCC WORK SESSION REQUEST FORM.public.pdf

. DISCUSSION RELATED TO SPNHA SUB GRANTEE AWARDS

Documents:

PCHPAC Grant Application - Annex Education Center.pdf
Rocky Mountain Land Library_Scope of Work_Budget rev.1_04.06.21.pdf

The purpose of a work session is to provide for a free and open dialogue. Discussions are not limited to those items being on the agenda. NOTE: This WORK SESSION agenda may be modified with items either being added or deleted. Please check Website “parkco.us” for most updated agendas. If you need further information, please contact the BOCC (Board of County Commissioners) office at 719-836-4201.
PARK COUNTY BOARD OF COMMISSIONERS
WORK SESSION
TUESDAY, MAY 4, 2021
8:00 AM ADMINISTRATIVE SESSION

To join the meeting, click on the link below or copy and paste into your preferred web browser:
https://zoom.us/j/632627219?pwd=Q2gvUVEwd0JuQ0R3TE9qWE9LTk9kQT09

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Documents:

Documents:

Documents:
ORDINANCE NO. 20-01
AN ORDINANCE REGULATING CAMPING IN PARK COUNTY

WHEREAS, the Board of County Commissioners has authority pursuant to C.R.S. 30-11-101, 30-28-102, 30-28-115, and 30-28-116 to promulgate regulations governing zoning and land use and to promote the health, welfare, and safety of the inhabitants of the County; and

WHEREAS, camping is permitted as a use by right in all Conservation Recreation zones and Agricultural zones on parcels 35 acres and larger; and a temporary use in all Residential and Mining zones; and

WHEREAS, the Board of County Commissioners respects the rights of private property owners to use and enjoy their property, but desires to ensure that camping is conducted in a manner that protects the health and safety of the residents of Park County; and

WHEREAS, Park County Development Services is the appropriate agency to manage camping and camping regulations as identified in this Ordinance; and

WHEREAS, the Park County Sheriff’s Office is the appropriate agency for enforcement of this Ordinance if compliance cannot be gained through the Development Services department; and

WHEREAS, the Board of County Commissioners hereby finds, determines and declares that adoption of this Ordinance is necessary for the preservation and protection of the public health, safety and welfare of the inhabitants of Park County, Colorado.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY, COLORADO AS FOLLOWS:

Section 1. Title and Purpose.

The title of this Ordinance is the Park County Camping Ordinance. The purpose of this Ordinance is to regulate camping in Park County and to provide for enforcement procedures and penalties for violations of this Ordinance because unauthorized camping is a health and safety hazard and a public nuisance.

Section 2. Authority.

This Ordinance is authorized pursuant to Colorado Revised Statutes 30-11-101, 30-28-102, 30-28-115, 30-28-116, 30-28-124, and 30-28-124.5.

Section 3. Scope.

This Ordinance shall apply to all Residential and Mining zone districts in unincorporated Park County; and to all parcels less than 35 acres in the Agricultural zone district.

Section 4. Definitions.

A. Camping: Establishing temporary, part-time, full-time or permanent occupancy in camping unit, an unpermitted structure, or a structure not permitted as a dwelling unit, whether for recreational or other purposes; and the construction, presence, maintenance, or storage of such camping units and structures.
B. Camping unit: Any structure that is being or may be used for camping and associated activities, including recreational or other vehicles, motor homes, campers, trailers, and tents.

Section 5. Regulations and Restrictions Pertaining to Camping in Unincorporated Park County.

A. Camping on Vacant Property. Camping on any vacant property, including but not limited to a vacant lot, parcel, tract or mining claim, is permitted only when the following requirements are met.

1. The number of camping units per lot, parcel, tract, or mining claim allowed is as follows:

<table>
<thead>
<tr>
<th>Parcel Size (acres)</th>
<th>Number of Camping Units Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 5</td>
<td>1</td>
</tr>
<tr>
<td>&gt;5 to &lt;20</td>
<td>2</td>
</tr>
<tr>
<td>20 to 35+</td>
<td>4</td>
</tr>
</tbody>
</table>

2. Recreational and other vehicles, camp trailers, and 5th wheels must have current registration and be in an operable, road-worthy condition.

3. Trash must be managed on-site, and removed from the site regularly during camping and upon completion of camping.

4. The lot, parcel, tract, or mining claim on which camping occurs must be maintained in a safe, clean and sanitary manner, and must not be a nuisance or create adverse impacts to surrounding property, land or land uses.

5. The property access (driveway) must be permitted and final approval granted by Park County. The property address must be visible from the road.

6. Compliance with all minimum setbacks for the zone district must be met.

7. Sewage must be disposed of at an off-site facility approved by the Park County Environmental & Code Compliance department or State of Colorado, and a dump receipt must be provided upon request; or by means of proper connection to a permitted and properly installed on-site wastewater disposal system. Failure to provide dump receipts upon request may result in revocation of an existing camping permit, or denial of future camping permits.

8. Camping on vacant land by persons other than the property owner and/or their invited, non-paying guests is prohibited. All camping by persons other than the property owner must have written proof of permission of the property owner.

B. Camping Permit

1. A camping permit is not required for camping on vacant property for up to fourteen (14) cumulative days in a calendar year. Storage of camping units on vacant property is considered camping, and is included in the 14-day limit.

2. Property owners may be granted a permit to camp from May 1 – October 31st, with an additional 14 days for winter activity.

3. Camping permits must be obtained from the Park County Development Services department. A camping permit must include a narrative detailing the duration of the camping, written permission from the property owner if the camper is not the property owner, the property...
address, the method for obtaining potable water supply, wastewater treatment, and trash removal.

4. A camping permit is not required for approved temporary construction dwellings associated with active, permitted construction.

5. Property owners with adjacent parcels cannot relocate to other parcels to circumvent the time limitations described above.

6. By applying for a camping permit, the applicant(s)/owner(s) authorizes the County to access the parcel(s) to verify compliance.

7. Camping permits shall be posted and visible from the access point at all times.

C. Camping on Improved Properties.

1. Property owners who have improved their property to include a permanent residence with a permanent water supply and wastewater treatment system will be permitted to allow non-paying guests and family members to camp on their property as long as there is no commercial activity associated with the camping.

2. Camping on a lot, parcel, tract or mining claim in the Residential and Mining zones, or on Agricultural parcels less than 35 acres, is allowed without a camping permit only when the following requirements are met.

3. Camping on improved property will be from May 1st – October 31st with an additional 14 days for winter activity. Storage of camping units on improved lots is not included in the camping time restriction.

4. Compliance with all minimum setbacks for the zone district must be met.

5. The number of camping units per lot, parcel, tract, or mining claim allowed is as listed in Section 5.A.1.

Section 6. Authorized Enforcement Personnel. The following County officers and officials are authorized to enforce this Ordinance:

1. Park County Development Services personnel,
2. Park County Sheriff’s Office personnel, and
3. Any other person designated by the Board of County Commissioners of Park County.

Section 7. Violations and Penalties

1. Any violation of this Ordinance may be separately, concurrently or together enforced through this Ordinance and the Land Use Regulations.

2. Each day of a violation of this Ordinance shall be a separate violation. Each camping unit in violation of this Ordinance shall be a separate violation.

3. Persons conducting camping-related activities and the owner of the parcel on which camping is being conducted are equally liable for the penalties established herein.

4. In addition to any other penalties that may be legally imposed, any person, individual, firm, corporation, partnership, or other entity violating any zoning provisions of these Regulations is subject to the imposition, by order of the County Court, of civil penalties provided and set forth in Sections 30-28-124 and 30-28-124.5 of the Colorado Revised Statutes.

5. Violation of any provision of this Ordinance shall be a Class 2 petty offense and upon conviction or admission of guilt, shall be punishable as follows:
a. For the first violation, a fine of not less than $150.00, or the violation may be enforced by the penalty assessment procedure in Section 7.5.d.

b. For the second offense by the same person and/or property owner, the person shall be assessed a fine of not less than $500.00, or the violation may be enforced by the penalty assessment procedure in Section 7.5.d.

c. For a third or any subsequent offense thereafter by the same person and/or property owner, the person and/or property owner shall be punished by a fine of not less than $1,000.00 for each separate offense, or the violation may be enforced by the penalty assessment procedure in Section 7.5.d.

d. Violations of this Ordinance may also be enforced through the penalty assessment procedure pursuant to C.R.S. section 16-2-201, as the same may be from time to time amended, requiring the defendant to appear at the place, time and date specified or, in lieu thereof, to pay the specified fine in person or by mail at the place and within the time specified in the notice. Payment of the specified fine shall constitute acknowledgement of guilt of the offense charged.

6. Any fees or fines assessed for violations of this Ordinance shall be paid to Park County Sheriff’s Office.

Section 8. Severability. If a Court of competent jurisdiction shall hold any part of this Ordinance void or unconstitutional, such part shall be deemed severable, and the invalidity thereof shall not affect the remaining provisions of the Ordinance.

Section 9. Effective Date. The publication and notice of this Ordinance will be performed in accordance with C.R.S. 30-15-405 and 30-15-406 and shall become effective 30 days after the second publication of the Ordinance.

CERTIFICATION: The foregoing Ordinance was introduced and read on January 9, 2020, by the Board of County Commissioners of Park County, Colorado and approved for publication.

DATE OF FIRST PUBLICATION: xxxxxxx.

The foregoing Ordinance was considered onxxxxxx, and adopted by the Board of County Commissioners of Park County and ordered published by reference to title and changes only in The Flume.

DATE OF SECOND PUBLICATION: tbd.

EFFECTIVE DATE: tbd.

BOARD OF COUNTY COMMISSIONERS
PARK COUNTY
BOCC WORK SESSION MEETING REQUEST

NAME: Hartsel Solar, LLC

CONTACT INFORMATION (PHONE, EMAIL)
Hemalkumar Shah, PE, PMP
Hemalkumar.shah@adani.com

MEETING DATE REQUESTED:
Any date between 4/21 and 4/23

EXPLANATION AND SUMMARY OF DISCUSSION:
Discuss utility scale PV solar project development and permitting within Park County.

DOCUMENT(S) TO BE PRESENTED:
Proposed development location, mitigation plans (additional items) and get feedback on various locations

PRESENTATION (TYPE OF FORMAT)
PDF files, hard copy printouts
Park County Historic Preservation Advisory Commission (PCHPAC)

Grant Application

The information provided below will be used by Department of Heritage, Tourism & Community Development staff and PCHPAC to determine whether to recommend approval of the proposed grant request. Please describe your project clearly and thoroughly. Feel free to attach photos, documents, or maps that may help support your application. If you have any questions about how to fill out this form, please contact the county preservationist at ELockhart-Borman@parkco.us or 719-836-4292.

ORGANIZATION/OWNER NAME: Park County Historical Society, Inc
ADDRESS: Box 43, Bailey, CO 80421
CONTACT PERSON: James Sapp
DAYTIME PHONE: 303-816-0944
EMAIL: jimsapp7@msn.com
FISCAL YEAR ENDS: December 31, 2021

PURPOSE OF GRANT:

_____ Agency Support as a whole
_____X___ Special Program/Project (special activity of the organization consistent with its mission)
_____ Capital Expenditure (funds for additions or improvements to building, structure, object).
_____ Start-up Costs
_____ Technical Assistance
_____ Other:

Brief Description of Request

Please describe the project, program, event, or activity for which you are requesting grant funding. Include photographs if the project site, if applicable. Include cost estimates and/or project budget. If the project involves construction, include information on the materials to be used. Additionally, please list the qualifications of the person(s) who will be completing the work or organizing the program, activity, or event and provide a description of any public benefit derived from the project, program, event, or activity.

Background

The Park County Historical Society (PCHS) was incorporated as a Colorado 501(C3) Non-profit Corporation in 1969. For over 50 years the PCHS has fulfilled the terms of the Articles of Incorporation by educating and promoting the history and heritage of Park County. In addition to historical programs, the PCHS developed and maintained the McGraw Memorial Park in Bailey, Colorado.

The McGraw Memorial Park is a public resource to the Bailey community and visitors to Park County. The Park includes several significant historical structures including: the Entriken Cabin (one of the earliest surviving pioneer cabins), the Wren Cabin, the Shawnee School, C&S Caboose, Keystone Railroad Bridge, and the Glen-Isle Way Station. In addition, the PCHS has developed and maintains several miles of trails on Morrow Mountain.
Adjacent to the McGraw Memorial Park we manage a small building, referred to as the “Annex”. In addition, we also maintain public restrooms that has become a “rest stop” for travelers passing through Bailey. It is the Annex that we plan to develop into an “History Education Center and Museum”.

**The Issue**

For years, perhaps decades, we have discussed using the Annex as a museum and conference center. Our Board has developed several plans and concepts over the years to configure the building to meet our needs. The plans, while impressive on paper, posed significant challenges on implementation and funding. Consequently, our Annex has been relegated to storage with little room available even for a Board meeting.

Over the past year we have made a conscious effort to “clean out” the Annex of unwanted or unneeded items. Those items that had historical significance have been displayed in appropriate buildings, or put in storage. Items that have no usefulness or historical value have been sold or disposed of. While there is some “reorganization” to be done, we have reached a point to begin planning for configuring the Annex into a “History Education Center and Museum”.

For years the PCHS has invited speakers to give presentations of topics related to Park County’s rich history and heritage. These presentations are often recorded to DVD and offered for sale through our website. They are also offered to Park County Libraries at no cost.

Our presentations are well received by our guests who often contribute personal stories which add to the presentation through personal experiences. The presentations, often accompanied by a dinner, were conducted in local churches, fire stations, and community centers. In addition, we have made a conscience effort to host presentations at remote locations in Jefferson, Como, and Hartsel.

These presentations are an important aspect of our mission. However, as one might imagine, they place a huge burden on our volunteers and Board members having to transport substantial equipment between locations. It is our desire to establish a permanent location to host presentations, establish history displays, and provide a meeting place for our membership and Board meetings.

**The Project**

The project is a modest beginning to convert our Annex to an appropriately configured meeting room that is equipped to support history related presentations and displays. The Annex is an ideal location to host events and has fundamental necessities such as off street parking and restrooms for our guests.

The plan will include a wireless audio and visual display system, seating for approximately 40-50 guests, display area for revolving displays, wall mounted panels for photographic and textural displays, and a small “kitchenette” to facilitate the offering of snacks and beverages to our guests.

In anticipation of this project, we have already secured an internet service provider to support a security system and to provide Wi-Fi access for our speakers and guests.

**The Benefit**

We believe, as I am sure PCHPAC does, that Park County’s history and heritage must be told and retold to keep it relevant and “alive”. This is especially important for new arrivals to Park County and the younger generation. The benefit of regular history-related presentations and displays is an important benefit and method to promote the history and heritage of Park County.

**The Plan**

We have developed a plan to reconfigure the Annex to support this initiative and have submitted it to our Board of Directors, for review, comment and approval. The plan was well received in feasibility while
understanding that this is only a beginning of a facility that we can all be proud of, supports our mission and, most importantly, provides a sustainable means to promote the history of Park County.

The Budget

The budget for this plan was derived from research into the cost of specific items needed for the facility. It does not include the time devoted to the design, research, and implementation of the project.

Following is the budgeted estimated cost for the proposed project. The floor plan will explain the plan for configuring the Annex and provide a means to explain the function and cost of the required items.

Function and Cost Estimates

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description and Function</th>
<th>Total cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>1</td>
<td><strong>Curator desk</strong> - This space is allocated for our Curator to maintain records, correspondence, minutes, reports, etc.</td>
<td>$0.00</td>
</tr>
<tr>
<td>B</td>
<td>6</td>
<td><strong>Legal size, four drawer file cabinets</strong> - Properly organized file cabinets are a necessity for the maintenance of historic documents, photographs, correspondence, etc., ($280 ea. Amazon)</td>
<td>$1,120.00</td>
</tr>
<tr>
<td>C</td>
<td>3</td>
<td><strong>Two door, five shelf storage cabinets</strong> - 36”x72”x18” storage cabinets are a necessity for the storage records and artifacts not on display. ($207 ea. Home Depot)</td>
<td>$621.00</td>
</tr>
<tr>
<td>D</td>
<td>4</td>
<td><strong>Display tables and panels</strong> - The 6 foot long folding tables, covered with skirts, are to be used for rotating displays of artifacts. Some particularly fragile artifacts will be displayed in table top cabinets. Other, more durable artifacts, will be displayed in the open for a “hands on” experience. The fabric covered display panels will be specifically selected to facilitate rotating displays of photographs and textural signage. (Tables $130; Skirt $25 ea.; fabric covered display panels $75 ea.)</td>
<td>$920.00</td>
</tr>
<tr>
<td>E</td>
<td>1</td>
<td><strong>Receptionist Table</strong> - This small, skirt covered, table is for our receptionist to greet our guests, collect admission fees, if any, for our organized presentations. ($50)</td>
<td>$50.00</td>
</tr>
</tbody>
</table>
Cash and in kind contributions will include volunteer and paid professional time to order, assemble, and install cabinets, sink, and audio visual system. In addition, funds and volunteer in-kind contributions will be allocated to researching and preparing history displays.

**Accountability**

All funds allocated to this project will be identified as “Restricted” for this purpose alone. All receipts will be maintained and submitted as part of the completion report.

All status and/or completion reports that may be required will be provided in a timely manner in the format required.

**How will your organization measure and report success for this project?**

The success of any project is measured by “on budget and on time”. We are committed to provide the oversight needed to ensure these measures are successfully met. In addition, the successful equipping...
the Annex to support history presentations and displays will insure the visitors to the Annex will have a suitable facility to learn and enjoy Park County’s history and heritage.

**Matching Funds**

The Park County Historical Society fully appreciates the PCHPAC’s longstanding support to the preservation of Park County's history and heritage. We also appreciate the limitations of PCHPAC’s funding source and their conscious efforts to insure the distribution of funds to the most deserving projects. In consideration, the Park County Historical Society is committed to providing approximately 20 percent of the total cost toward this project in both cash and in-kind support.

We are committed to monitoring this project and ensuring the work and materials are in line with our expectations. In addition, we will monitor our funding in a responsible manner and make periodic reports as required.

**AMOUNT OF REQUEST: $5,500**


_______________________________________________________
Date.  March 2, 2021

James L. Sapp

Board of Directors, Park County Historical Society


_______________________________________________________
Date

Signature, Chair PCHPAC (if recommending approval)

**Attachments:**

- Interior photo of the Annex
- Exterior Photo of the current state of the Annex
Once additional storage becomes available, the shelving to the left will be removed to make space for the kitchenette. The remaining artifacts and supplies will be relocated to storage shelving in the rear. The wood stove in the center of the room will be sold or put in storage. The current folding tables will be put in storage and used for outdoor events.

The restrooms are located at the front of the meeting room. The entrance to McGraw Memorial Park is located across the bridge to the right. The off street parking is in the foreground. We plan to move the bear proof trash container and landscape the front of the building. The sign on the building reads “Home of the Park County Historical Society” which captures our intent to use this building as our permanent location.
SCOPE OF WORK & BUDGET

**Project Purpose:** The project will consist of two primary set of activities: 1) Existing conditions investigation and update to 2014 HSA list of critical deficiencies for the Main house and Bunkhouse 2) construction documentation activities include addressing critical deficiencies and planning for the rehabilitation of the Main house (approx. 2,900 SF) into a welcome center and caretaker residence and for the Bunkhouse (approx. 1050 SF) into lodging for group stays for the Rocky Mountain Land Library and community use. Activities will include structural investigation, assessment, and planning for structural upgrades, mechanical, electrical, plumbing (MEP) systems planning, architectural plans for exterior and interior preservation and rehabilitation, landscape plans, and cost estimating for construction budgetary purposes along with phasing plan for physical work.

Scope of Work is as follows:

A. Building Investigation/kick-off
   1. Reconnaissance trip to Buffalo Peaks Ranch with consultant team
   2. Conduct field investigations and research—interior, exterior and related landscape noting present conditions and problems
   3. Develop base drawings for consultants: floor plans, building sections, interior and exterior elevations, site plan, roof plans, framing and foundation plans etc.
   4. Coordinate with structural engineer's services including investigation of structural system integrity for Main house attic use and Bunkhouse foundation and slab replacement. Coordinate with MEP investigation of current utility condition and capability and to evaluate energy and water saving strategies.
   5. Conduct Building code analysis
   6. Confirm Park Co. zoning requirements for proposed new uses/ utility requirements/ zoning submittal requirements

B. Develop plans, sections, elevations and details for Bunkhouse/Main house rehabilitation
   1. Create rehabilitation plans incorporating ADA accessibility -review with PCHPAC staff for compliance with Secretary of the Interior’s Standards for rehabilitation
   2. Consultant coordination meeting – discuss mechanical, electrical, plumbing system integration with historic materials and structural integration of new elements for repair or strengthening of existing.
   3. Develop interior elevations, room finish schedule with coordination of Interior Design Consultant
   4. Develop landscape plan with coordination of Landscape Architect
   5. Develop specifications with design team (to be located on drawings) - review with PCHPAC staff for compliance with Secretary of the Interior’s Standards for rehabilitation

C. Prepare annotated exterior elevations for Bunkhouse/Main house
   1. Note areas requiring repair, rehabilitation, or replacement
   2. Discuss preservation/rehabilitation strategy with PCHPAC staff
   3. Prepare Window and Door schedule with preservation/rehabilitation strategy for each.
   4. Develop drawings and specifications for exterior rehabilitation appropriate to historic preservation repair or rehabilitation standards.
Scope of Work & Budget

D. Develop Cost Estimates and Phasing Plan
1. Coordinate pricing with General Contractor, consultants and/or subcontractors
2. Develop construction phasing plan and scheduling

E. Consultants
1. Structural / MEP prepare drawings with details/ opinions of probable cost in coordination with General Contractor for construction budget estimate
2. Structural / MEP / Landscape Architect to provide construction documents.

Project Fees/ Budget/ Deliverables

**Architecture $16,900**
- Measurement, Documentation, Research
- Master Planning / Documentation
- Construction documents for Main house and Bunkhouse with specifications
- Exterior and Interior Rehabilitation
- Park County submittals

**Interior Designer $1,200**
- Interior rehabilitation compatible with historic materials

**Structural Engineering $5,000**
- Structural investigation and detail development for structural upgrades compatible with historic building fabric. Provision of Construction Documents

**Mechanical / Plumbing Engineering $9,335**
- Construction Documents and design for mechanical, and water/ sanitary sewer rehabilitation of systems to accommodate planned new uses

**Electrical Engineering $3,600**
- Construction Documents and design for electrical rehabilitation of systems to accommodate planned new uses

**Landscape Architect $5,250**
- Provide Construction Documents with details and specifications for landscape elements

**General Contractor/ Preservation Specialist $2,750**
- Provide budgetary construction numbers for the building’s exterior and interior envelope preservation and rehabilitation, structural rehabilitation, MEP upgrades and finishes, landscape rehabilitation. Assist with phasing plan for physical construction work.

**Scope Total: $44,035**

**PCHPAC Grant Request: $4,000**
Scope of Work & Budget

Deliverables:

Any required PCHPAC Grant Training and kick-off meeting
Photo documentation of current conditions
Construction Documents and sheet specifications- 50%, 95% review sets
100% CDs and sheet specifications
Park County submittals
Report and/or press release upon project completion